

T’Kai Swan

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Bermudian and American

Bermuda College student seeking to expand my knowledge of Bermuda’s International Business sector through summer internships.

PROFILE:

- 2nd year college student
- Accounting courses, Bookkeeping
- Critical thinker

EDUCATION

- | | |
|-----------------------|--|
| 2021 - present | Bermuda College <ul style="list-style-type: none">• Associates in Business Administration (Accounting)• Expected graduation 2023 |
| 2017 – 2021 | The Berkeley Institute <ul style="list-style-type: none">• Courses• Exam results• High honors awards in Math and Accounting |

COMPUTER SKILLS & COURSES

- Microsoft applications

WORK EXPERIENCE

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| April 2022- present | Scoops Ice Cream and Cupcake Parlor – server and cashier <ul style="list-style-type: none">• Responsible for the opening and closing of the store• Food preparation |
| July 2022- present | Kids Studio/ First Friends Nursery – on-call nursery assistant/ bookkeeper <ul style="list-style-type: none">• Supervision of kids from babies to toddlers• Keep track of payments on a bi-weekly basis |

SCHOLARSHIPS AND AWARDS

- Ministry of Education’s College Promise

INTERESTS AND HOBBIES

- Dance
- Archery