

# RESUMÉ

## KELLY J. TROTT

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### CAREER GOAL

I am pursuing a career in the insurance industry in Bermuda.

### MISSION STATEMENTS

**Educational:** During this phase of education at university, my mission is to maintain high honours and to attain my bachelor's degree in Business and Information Technology.

**Personal Development:** At a personal level, my hope is that I will be able to leave a positive impact on people's lives; to take full advantage of life's opportunities; and to be a good role model to the younger generations to come.

### EDUCATION

- 2020-2022 Framingham State University**, *President: Dr. Nancy S. Niemi*  
100 State Street, Framingham, 01701 **United States of America**, Phone: (508) 620-1220  
*Honour student*  
Dual Enrolment
- 2018-2020 Bermuda College**, *President: Dr. Duranda V. Greene*  
1 CedarBridge Lane, Devonshire, HM 02 **Bermuda**, Phone: (441) 236-9000  
*Honour student*
- 2016-2020 CedarBridge Academy**, *Principals: Mrs. Kalmar Richards (until 2018) Acting Principal Mr. Kenneth Caesar*  
21 Stonington Avenue, Paget **Bermuda**, Phone: (441) 296-5665  
*Salutatorian (S4); Honour student; Top Ten Student (S1& S2); Jr. Student Leader (S2); Prefect (S3)*  
*Obtained IGCSE English; Mathematics, Biology, Business Studies and AQA Spanish*

### Advanced Courses

- Fall 2022 Honors Thesis**, in affiliation with Framingham State University  
*Under the Direction of Dr. David Smailes*  
100 State Street, Framingham, 01701 **United States of America**, Phone: (508) 620-1220
- 2013-2018 CTY Bermuda**, in affiliation with the Johns Hopkins University Centre for Talented Youth  
*Executive Director: Ms Riquette Bonne-Smith*  
Suite 1124, 48 Par-la-ville Road, Hamilton HM 11, **Bermuda**, Phone: (441) 296-7259  
Pre-Algebra, Algebra I, Algebra II, Trigonometry I

### The Arts

- 2020-Current Golden's Initiatives**, *CEO/Director/Creative Director/Lead Choreographer: Ms Shanna Henry*  
Alexandrina Hall, 75 Court Street, City of Hamilton, **Bermuda**, Contact: goldensinitatives@gmail.com
- 2010-2020 Dance: United Dance Productions**, *Director: Ms Suzette Harvey*  
Alexandrina Hall, 75 Court Street, City of Hamilton, **Bermuda**, Phone: (441) 232-9933  
*~ Ballet ~ Pointe ~ Jazz ~ Modern ~ Contemporary ~ Hip Hop ~ [previously Tap]*
- 2016-2017 Piano: Justified Piano Services**  
129 Front Street, Hamilton, **Bermuda**, Phone: (441) 295-5964
- 2010-2016 Piano: Mrs. Elizabeth Isaac, BA MA**  
12 Deepdale Road East, Pembroke, **Bermuda**, Phone: (441) 292-5699

### SKILLS / INTERESTS

- Dance
- Hair Styling
- Fitness
- Arts

## WORK EXPERIENCE

- 2022 Summer** **BFIS Scholarship Recipients - Internship**  
 Cedarpark Centre, 48 Cedar Avenue, Hamilton HM 2454, **Bermuda**, Phone: (441) 295-1266  
 ~Intensive, structured 2-week programme for Bermudian undergraduate students who are planning careers in Bermuda's insurance industry.
- 2022 Summer** **Coral Isle Group Ltd.**  
**2020 Winter** Jardine House, 33-35 Reid, Hamilton HM 1559, **Bermuda**, Phone: (441) 296-3700  
 ~ **IT Intern:** Assisting the IT Department with firmwide projects, including the collecting and recording of the information received from their offices relating to projects, collaboration on Intern Directed project, and general IT administration tasks.
- 2020 -2021** **Horseshoe Group (an Artex Company)**  
 Summers Wessex House, 3rd Floor, 45 Reid Street, Hamilton HM12, **Bermuda**, Phone: (441) 295-8478  
 ~ **Summer Intern:** Assisting the Horseshoe Corporate Services Ltd. department with projects and corporate secretarial tasks.
- 2019 -2021** **Department of Youth, Sport & Recreation**  
 Summers Craig Appin House, 8 Wesley Street, Hamilton HM11, **Bermuda**, Phone: (441) 295-0855  
 ~ **Dance Specialist:** Responsible for teaching dance to children between the ages of 5 and 11. Assisting Sr. Counsellor with day-to-day activities including character building, in- house activities and field trips. Also responsible for preparing children for end of camp Camp-O-Rama Performance and ensure children's safety and overall well-being of the children.
- 2017 - 2019** **OnionPatch Academy**  
 Summers 59 Court Street, Hamilton HM 12, **Bermuda**, Phone: (441) 296-6466  
 ~ **Teacher Assistant:** Assisting the Teacher with the supervision and quality care of the toddlers in a supportive environment. Under direction, organising areas for learning opportunities, interactive events (in-house and field trips); and active involvement with the daily cleaning and disinfecting of the premises to meet the high hygiene standards required by OnionPatch and the Bermuda Health Council.

## COMMUNITY SERVICE

- |                  |  |                       |
|------------------|--|-----------------------|
| <b>2018-2020</b> | Salvation Army Thrift Shop                   | over 96 Hours served  |
| <b>2014-2019</b> | Teacher Assistant – United Dance Productions | over 130 Hours served |
| <b>Aug 2018</b>  | Teacher Assistant - Summer Camp - Lotus      | 50 Hours served       |

## CLUBS & MEMBERSHIPS

- Fall 2022** **Afro Caribbean Dance Group (ACDG)** Framingham State University
- 2018-2019** **Interact**, Rotary International Youth Division member – PO Box CR 312, Crawl CRB **Bermuda** Email: cibassett54@gmail.com  
 Director: Rotarian Cathy Bassett and Advisor Glenda Edwards
- 2017 – 2018** **Bermuda Toastmasters** – Gavel Club

## CERTIFICATES / SPECIAL ACHIEVEMENTS

- |             |   |                           |
|-------------|---|---------------------------|
| <b>2022</b> | Presidents List (Framingham State University- Spring Semester)    | Business and IT           |
| <b>2021</b> | Deans List (Framingham State University- Spring Semester)         | Business and IT           |
| <b>2020</b> | Deans List (Framingham State University- Fall Semester)           | Business and IT           |
| <b>2020</b> | Dual Enrolment - CedarBridge Academy & Bermuda College            | Business Administration   |
| <b>2018</b> | IGCSE – Mathematics, Biology, Business Studies                    | Certificate               |
| <b>2018</b> | AQA – Spanish   | Certificate               |
| <b>2016</b> | Premier's Concert (UDP Jr. Co. Troupe performing "Born this Day") | Participation             |
| <b>2017</b> | Rocket Pitch Competition, Youth Pitch ( <i>CBA Team</i> )         | Participation             |
| <b>2017</b> | ABRSM - Piano, Grade 2 Theory                                     | Certificate               |
| <b>2016</b> | Premier's Concert (UDP Jr. Co. Troupe performing "Glory")         | Participation             |
| <b>2016</b> | UDP, Jr. Company ( <i>Senior Level</i> )                          | Acceptance                |
| <b>2015</b> | Dual Enrolment – Cedar Bridge Academy Senior School               | S1 English Class          |
| <b>2015</b> | 'The Great Debate'  | Participation             |
| <b>2015</b> | Spirit of Bermuda – Bermuda Sloop Foundation                      | 5 Day learning expedition |
| <b>2015</b> | ABRSM - Piano, Grade 1 Theory                                     | Certificate               |
| <b>2014</b> | ABRSM - Piano, Grade 1 Practical                                  | Certificate               |

## REFERENCES

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|--------------------|----------|--|
| Ms. Suzette Harvey | 533-0807 | <a href="mailto:info@uniteddanceproductions.com">info@uniteddanceproductions.com</a> |
| Mr. Richard Smith  | 777-2010 | <a href="mailto:rasmith@ibl.bm">rasmith@ibl.bm</a>                                   |