

Malaysia Thomas

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SUMMARY

Committed graduate seeking a position in Bermuda's (re)insurance industry that will allow me to grow the skills/knowledge gained during my rigorous education and my overseas work experience.

EDUCATION

Georgia State University, J. Mack Robinson College of Business

Master of International Business

GPA: 3.9

Atlanta, GA

Aug 2021 – Jul 2022

Georgia State University, J. Mack Robinson College of Business

BBA, Risk Management & Insurance

GSU GPA: 3.87

Atlanta, GA

Aug 2019 – Jul 2021

- President's List & Dean's List
- BFIS Hannover-Re Scholarship
- ABIC Education Awards Scholarship
- Zurich Insurance: Shernelle Outerbridge Memorial Award Scholarship
- Golden Key International Honor Society
- Beta Gamma Sigma International Business Honor Society

Bermuda College

Associate of Arts, Business Administration

GPA: 3.47

Bermuda

Aug 2017 – May 2019

- Student Government Council Vice President
- Vice President's List for Academic Achievement
- Division of Business Administration & Hospitality Dean's Award for Excellence
- Bermuda College Scholarship
- Bank of Bermuda Recruit Extraordinary People Award

EXPERIENCE

Amwins Insurance Brokerage of Georgia

Technical Assistant

- Processed quotes and binders daily
- Cleared new business accounts
- Sent new and renewal business submissions to market

Atlanta, GA

Aug 2022 – Aug 2023

Georgia State University

Graduate Teaching Assistant

- Led/taught courses independently
- Prepared lessons according to course outline to convey required material and deepen student understanding of subject matter
- Mentored students through office hours and one-on-one communication

Atlanta, GA

Fall 2021/Spring 2022

Fidelis Insurance Company

Underwriting and Modeling Intern

- Created model to help company predict future financial losses
- Prepared catastrophe model exposure data for natural disasters
- Assisted underwriters in presenting new deals to CEO

Bermuda

Summer 2021

BF&M Insurance Company

Retirement Benefits Department Intern

Bermuda
Summer 2020

- Administered a high volume of Bermuda's Covid-19 Pension Withdrawal Applications
- Worked through a checklist and excel spreadsheet to approve client applications for temporary pension payout
- Managed customer relations through daily communication and interaction

HSBC Bank Bermuda

Bank Teller Intern

Bermuda
Summer/Winter 2019

- Executed customer transactions, including deposits, withdrawals, money orders, and checks
- Manually completed highly accurate, high-volume money counts
- Upheld strict financial controls by keeping funds secure and accurately transferring monies

HSBC Bank Bermuda

HSBC Operational Services & Technology Department

Bermuda
Summer 2018

- Assisted in W8 process
- Reviewed completed W-8BEN's and identified any discrepancies
- Assisted with follow up calls and emails to clients

LEADERSHIP ACTIVITIES

- Alpha Phi Omega National Service Fraternity
- Gamma Iota Sigma Zeta Chapter *Insurance Business Fraternity*
- Softer Touch Community Service & Women Empowerment Organization
- GSU Caribsa Organization
- GSU Spotlight Organization
- GSU Spanish Club
- GSU Bermuda Delegates Association

SKILLS

- Team Player
- Interpersonal Skills
- Presentation/Communication
- Time Management
- Organization
- Detail Oriented
- Proficient with Microsoft Office