

# Gia Eversley-Brooks

gia.brooks@outlook.com  
(441) 519-9406

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**GOAL:** As a senior data analytics student, I am ready to embark on a purposeful career that synergizes my enthusiasm for environmental causes with my analytical skills, contributing to impactful initiatives at the intersection of data and sustainability.

**STRENGTHS:** My experiences have refined my adaptability and efficiency, customer interaction, organization, strong communication, and multitasking abilities. These collective strengths enable me to excel in diverse roles and contribute effectively to various team environments.

## WORK EXPERIENCE

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**Aug 2022 – Present**     **Ambrosio Cycles LTD.**  
***Administrative Assistant***

Utilizes strong communication and multitasking capabilities to oversee office operations, including handling customer complaints, facilitating motorcycle sales, and maintaining close collaboration with insurance companies to ensure streamlined execution of tasks.

**Oct 2021 – July 2022**     **Garden Market**  
***Cashier***

Managed customer transactions while excelling in shelf stocking, efficient preparation of delivery orders, adept receipt of product deliveries, and proactive placement of orders to ensure the seamless operation of the cashier department and overall store functionality.

**June 2021 – September 2021**     **Island Pantry**  
***Summer Student/ Barista***

Summer barista position showcasing a passionate commitment to crafting refreshing and delicious coffee experiences, harnessing enthusiasm and dedication to embrace the essence of the season.

**May 2019 – January 2020**     **Atlantic Superstore / Starbucks**  
***Barista***

During my tenure as a barista at a prominent grocery store outlet, I proudly achieved Starbucks certification, solidifying my expertise not only in the art of crafting exceptional coffee beverages but also in gaining a comprehensive understanding of the dynamic coffee industry.

**July 2018 – Jan 2020**     **Swizzle Inn**  
***Busser/Waitress***

Seamlessly transitioned between busser and waitress roles, efficiently clearing tables, resetting dining areas, and ensuring impeccable guest experiences through attentive service and effective collaboration with the restaurant team.

**Aug 2017 – Aug 2020**     **Four Star Pizza**  
***Cashier***

Maintained accuracy and efficiency in processing customer orders, handling transactions, and maintaining a welcoming atmosphere at a busy pizza establishment.

## VACATION EMPLOYMENT

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**July (2018)**                     **BIOS – Intern**

- Collaborated with other interns and staff to assist in research.
- Collected and prepared lab specimens.
- Reported lab results.

**July (2021)**

**Department of Energy – Intern**

- Initiated research on relevant local environmental issues.
- Designed and proposed initiatives for the public school system.
- Engaged in meetings with important political figures.

## **EDUCATION**

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**2022 - Present**

**Southern New Hampshire University**

- Environmental Science (BS) - Data Analytics
- Expected to graduate in spring 2024.

**2020 – 2021**

**University of Prince Edward Island**

- Transferred to SNHU
- 3.6 GPA

**2016 – 2019**

**Bermuda College**

- Graduated in 2019
- 2.8 GPA

**2014 - 2016**

**The Berkeley Institute**

- Graduated with Cum Laude in 2018

## **COMPUTER SKILLS & COURSES**

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- Advanced proficiency with Microsoft products such as Word, Excell, and PowerPoint.
- Intermediate proficiency with programming languages R and Python.
- Intermediate proficiency with SQL.

## **PROFESSIONAL DEVELOPMENT COURSES**

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- The Institutes – Insurance Essentials (IE 310)
- The Institutes – ARM Micro-Course
- The Institutes – AINS Micro-Course

## **PROFESSIONAL AFFILIATIONS AND AWARDS**

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- Bermuda's Most Outstanding Teen in Most Progress – June 2018
- L'Alliance Française Scholarship – July 2017
- Knowledge Quest Scholarship - 2019