

GLADWYN

SMITH (NAZHIR)

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PROFILE

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PROFESSIONAL SUMMARY

A recent college graduate who is looking to begin a career in an environment that will allow me to expand my knowledge and enhance my skills while contributing towards the success of a global organization.

EDUCATION

Dalhousie University

October 2023

Bachelor of Management

ARE- in progress

Bermuda College

May 2016

Associate of Arts Business Administration

Warwick Academy

June 2012

GCSE – Math, English, Business, PE, Food & Nutrition

WORK HISTORY

Gorham's Ltd - Sales Merchandiser

06/2011 - Current

- Communicate with customers and provide assistance with purchases and enquiries
- Collaborate with team members to complete projects efficiently and effectively
- Deliver regular reports to senior management on product placements and sales while also assisting with the planning and execution of social and promotional events for the company

Bermuda Squash Racquets Association - Camp Counselor

(Summer Employment)

06/2011 - 08/2013

- Served as a leader/role model for students and ensured that camp policies were enforced and campers were safe
- Facilitated daily activities that taught students how to work together as a team which included team tournaments and game strategies
- Guided students in athletic sessions and drills.

ACHIEVEMENTS

- Duke of Edinburgh – Bronze Award

SKILLS

- Microsoft Office – Word, Excel, Power Point, Outlook
- Strong communication skills – written and verbal
- Collaborative team player - fostering a cooperative work culture to achieve common goals and success
- Adaptable - able to adjust quickly to changing environments, priorities and tasks
- Ethical - upholds ethical standards in interactions and decision-making processes

- Represented Bermuda in Squash in several countries such as Canada, Cayman, Guyana, Boston, New York and Trinidad and Tobago
- Awarded the Bermuda Government Junior Athlete Sponsorship Award for Squash - 2011
- Won numerous squash tournaments locally including the World Distributors Tournament, Rubis Tournament, Digicel Junior and Team Tournaments

VOLUNTEER EXPERIENCE

- BSRA, Head Racquet Stringer - Taught other junior members the technique of stringing racquets
- Hamilton Youth Community Centre - Introduced the youth to the sport of squash and taught them how to play
- Lorraine Rest Home - Assisted with feeding and reading to seniors, general cleaning
- Feeding the homeless in the city of Hamilton